

The eight hundred and twelfth meeting of the Board of Fire Commissioners, District #2, Gloucester Township was held in the Chews Landing Fire Station on Wednesday, June 11, 2025

Commissioners present were: Genzel, Reichert, Evans, Donahue and Grady Also present were Past Chief Millisky, Chief Haines, Administrator Robb and Solicitor Carlamere.

Chairman Genzel opened the meeting at 7:00 pm with the flag salute and acknowledgement of the meeting being held in accordance with the Open Public Meeting Act and having been advertised as such.

Roll Call: Reichert-yes, Genzel-yes, Evans-yes, Grady-yes, Donahue-yes

Chairman Genzel made a motion to delay the routine business portion of the meeting in order to have Chief Dimitri of GTFD #5 present a Valor award to both Captain Giambri and FF Wolf for their heroic actions on May 13<sup>th</sup> while responding to a motor vehicle crash with entrapment and a natural gas leak. Chief Dimitri provided the details of the call outlining the exceptional bravery, selflessness and professionalism of Capt. Giambri and FF Wolf in the service of others.

Solicitor Carlamere then delivered the ceremonial Oath of Office to newly appointed Chief David Haines.

A motion was made by Evans and 2<sup>nd</sup> by Reichert at 7:11 pm for a short recess for photos and refreshments.

Roll Call: Reichert-yes, Genzel-yes, Evans-yes, Grady-yes, Donahue-yes

A motion was made by Genzel and 2<sup>nd</sup> by Reichert to go back into session to conduct routine business at 7:35 pm.

Roll Call: Reichert-yes, Genzel-yes, Evans-yes, Grady-yes, Donahue-yes

A motion was made by Donahue and 2<sup>nd</sup> by Grady to accept the minutes of the previous meeting.

Roll Call: Reichert-yes, Genzel-yes, Evans-yes, Grady-yes, Donahue-yes

Chief's Report: Chief Haines reported that FF Donahue is now qualified on Rescue 82, and the Pine Hill Fire Department has made some response box changes adding Squad 88 to the initial dispatch and 82 resources to working fires. Chief Haines also reported that Capt. Gant will be in charge while he is on vacation in July and when he is attending the NJ State Parade in September. The live burn on May 17<sup>th</sup> was well attended and the department will have a staffed engine at the Juneteenth event at Veterans Park, Saturday June 21<sup>st</sup>.

Administrator's Report: Admin Robb reviewed the attached agenda. There was a lengthy discussion regarding the fire companies recruiting efforts and how parameters need to be set regarding applicant's residences in relation to the station and whether they are already FFI qualified. It was further discussed that applicants who do not live geographically close to the station but want to join without any fire training could possibly be utilizing the district to provide the training so that they may work per-diem at other fire departments, or may only be interested in joining as a way to get paid for duty crews. There was also a lengthy discussion regarding the First Arriving project and the additional costs for data migration, purchase of additional televisions and hardware, and other ancillary costs, some of which are currently unknown. It was also suggested that the members heading up the project provide the Board of Fire Commissioners with a report identifying the planned number of television monitors and the mounting locations. At the conclusion of the discussion, Comm. Donahue volunteered to coordinate the project with the fire department members, and to report back to the Board at the July meeting.

Solicitor's Report: None

Group Report: "A" Building Maintenance, Park (K. Donahue) Nothing new to report

Group Report: "B" Fire Prevention, EMS (J. Reichert) Comm. Reichert reviewed the Fire Prevention report supplied by FM Young and announced his gratitude and pride at how courteous, efficient and helpful FM Young is when dealing with the public, noting that we are very lucky to have him.

Group Report: "C" Apparatus & Equipment (R. Evans) Comm. Evans reviewed the Station and Apparatus maintenance report provided by Capt. Procopio, outlining the various repairs and updates to the station and apparatus, noting that the new Chief's vehicle is now in service.

Group Report: "D" Insurance, Hydrants, Radios & Uniforms (L. Grady) Comm. Grady had nothing new to report but did mention that the voucher for AmTrust contained in the bills for this evening has already been approved and mailed to ensure they do not cancel our Workman's Comp policy, as they allow no grace period to coincide with our public meetings.

Group Report: "E" Training, Personnel, Office (G. Genzel) Nothing new to report

Old Business: None

New Business: A motion was made by Donahue and 2<sup>nd</sup> by Grady to approve the bills presented for payment this evening in the amount of \$38,048.46

Roll Call: Reichert-yes, Genzel-yes, Evans-yes, Grady-yes, Donahue-yes

A motion was made by Donahue and 2<sup>nd</sup> by Grady to accept the receipts presented this evening in the amount of \$10,037.48

Roll Call: Reichert-yes, Genzel-yes, Evans-yes, Grady-yes, Donahue-yes

Resolution 25-20 authorizing the sharing of career firefighters with Pine Hill Fire District #1 and Resolution 25-21 authorizing the sharing of career firefighters with the Boro of Runnemede was made by Evans and 2<sup>nd</sup> by Grady, and also authorizes Chairman Genzel to sign both agreements on behalf of the fire district.

Roll Call: Reichert-yes, Genzel-yes, Evans-yes, Grady-yes, Donahue-yes

A motion was made by Donahue and 2<sup>nd</sup> by Evans to approve the purchase of new apparatus room motion sensors from 21<sup>st</sup> Century Electric, Inc. of Woolwich Township, NJ at a cost of \$2,585.00

Roll Call: Reichert-yes, Genzel-yes, Evans-yes, Grady-yes, Donahue-yes

A motion was made by Evans and 2<sup>nd</sup> by Reichert approving updated Policy 19-003, FO and FF Deployment, V7 and Administrative Policy 16-4, Department Fire Chief, Version 2.

Roll Call: Reichert-yes, Genzel-yes, Evans-yes, Grady-yes, Donahue-yes

Good of the District: Comm. Evans on behalf of the Board congratulated newly appointed Chief Haines and thanked outgoing Chief Millisky for his years of dedicated service to the district. Comm. Grady recognized IAFF Local #3249 Union President Keith Kemery who was in attendance.

There being no other business a motion was made by Evans and 2<sup>nd</sup> by Reichert to adjourn at 9:08 pm. All in favor, motion carried.

Read and approved:

Chairman: Gregory H. Benzel

Submitted:

Clerk: Marianne Robb

Date:

July 9, 2025

TO: Board of Fire Commissioners

From: Bill Robb – Administrator

RE: Meeting – June 11, 2025

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1. Shared Services / Interlocal Agreement Programs:
  - a. The next meeting is scheduled for Thursday, June 19, 2025 at 7:00pm at Station 82.
  - b. The Interlocal Agreement for Squad 88 responses to D1 between the hours of 6am and 6pm, seven days per week has been approved and signed, and took effect June 1<sup>st</sup>. In exchange, D1 has agreed to pay \$5,000 each to D2 and D4 (35 calls at \$285.71 per call). D1 has also agreed to consult with the Department of Community Affairs to determine if they're able to use additional 2025 budgeted funds to meet the requested compensation of \$15,076 (35 calls at \$430.76 per call).
  - c. D4 would like to schedule a joint meeting in the near future to discuss matters of mutual concern.
  - d. As previously communicated D4 FO Urso has resigned employment with D4 effective Wednesday, June 18, 2025. D4 is currently seeking to hire two firefighters via the NJCSC Intergovernmental Transfer process.
  - e. In anticipation of staffing issues resulting from the pending resignation of FO Urso, potential FMLA guaranteed child bonding leave time of two career firefighters and normal summer vacations, there has been discussion to expand the pool of career firefighters to fill overtime slots when our career firefighters and eligible substitutes are unavailable. **Request approval of attached Resolution 25-020 to authorize the sharing of career firefighters with the Pine Hill Fire District #1, and Resolution 25-021, authorizing the sharing of career firefighters with the Boro of Runnemede, and to authorize Chairman Genzel to sign both agreements of behalf of the fire district.** The details of the agreements are essentially the same as the prior agreement with Fire District #6.
2. Upfitting of the new chief's vehicle is complete and the vehicle was placed in service on May 23<sup>rd</sup>. The former Chief 82 vehicle is now assigned as the Duty Car, and the former Duty Car is now assigned as the station "run-around" vehicle. Captain Procopio is working on re-lettering the duty car and run-around vehicles. Thanks to Captain Procopio for his efforts in upfitting the new chief's vehicle and the new vehicle assignments.
3. **Request a Motion to approve the purchase of new apparatus room motion sensors from 21<sup>st</sup> Century Electric, Inc. of Woolwich Township, NJ for \$2,585.00.** While the cost is below the quote threshold, it should be noted that 21<sup>st</sup> Century is the reputable contractor that recently replaced the LED lights throughout the building, and provided the lowest quote for that work.
4. **Request a Motion to approved updated Policy 19-003, FO and FF Deployment, V7.** The changes involve adding language regarding the process and authority for appointing Acting Captains, along with language requiring attendance at scheduled training drills.
5. **Request a Motion to approve Administrative Policy 16-4, Department Fire Chief, Version 2.** As requested by the board, the language regarding the period of probation was changed from a

defined period of time to an amount of time determined by the board at the time of appointment.

6. To my knowledge the request submitted a couple of months ago by Past Chief Millisky for the ice rescue award committee for reconsideration of some awards is still pending. I also don't believe there was ever a decision regarding the suggested formation of an award committee for the Blackwood-Clementon Road tree rescue last summer.
7. A film crew from the Heart of Heroes television show will be at the station tomorrow for filming and interviews in preparation for a future episode that will feature the January ice rescue. Per the producer, Past Chief Millisky and the two or three FD members directly involved in the rescue will be interviewed. Notice has been provided to any FD members interested in being present to view the filming.
8. Delivery of the new Panasonic CF-33 Toughbook computer for Squad 88 is pending.
9. As approved by the board at the May meeting, a contract has been signed with First Arriving for \$1,897.80. Going forward, the annual cost will be \$1,098.70 + annual automatic 3% cost increases. I've also obtained a quote from Aladtec for integration of the scheduling data into the First Arriving app, at a cost of \$569.02. The recurring cost for this service will be \$390.00 per year. I'm told that First Due does not charge for the integration of their data to First Arriving but am awaiting confirmation of same.
  - a. Captain Procopio has been approached for assistance with locating receptacles for the planned mounting locations of television monitors throughout the station. There is conflicting information regarding the planned number and locations for the monitors. I suggest the board request from the fire company members heading up this project a document noting the requested number and mounting locations of the monitors, especially those in areas leased by the board, for review and approval.
10. Quotes for the repair / replacement of the memorial garden and office signs have been obtained from ER Holding (\$11,610.00) and Sign Pros (\$3,650.00). A quote has also been obtained from Jonathan Mooney Painting LLC of \$1,010.00 for the painting of the sign posts and fire hydrants, resulting in a total project cost of \$4,660.00. The Building Maintenance budget balance is currently \$7,881.45, out of the budgeted \$26,300. In light of same I suggest we wait until later this year to see if funds are available for the project, or delay it until 2026 when the funds can be budgeted.
11. We have a Junior FF application from a 17 year old male who will be 18 in October and resides on Southwind Drive in 83/84's local. The male has FFI / FFII and EMT, has experience as a Junior FF with East Greenwich FD and Logan Township FD, and has been recommended by FF Voulgarakis. I plan to start his background investigation this week and, assuming no issues, am hoping to request board approval for his junior FF membership at next month's meeting.
12. We have two other applications that require guidance from the board. One is a 24 year old male resident of Pennsauken, New Jersey with previous experience with Merchantville, Lumberton and Maple Shade Fire Departments. It appears he is certified in FFI but that will need to be verified. The other is from a 30 year old male resident of Camden, NJ with no firefighting experience. Based on conversations it is my understanding that these applicants are interested in serving on duty crews as opposed to home-based responses. Given that it has not been our practice to accept applicants that do not live / spend time in the area of the fire district I'm requesting guidance from the board on this matter.