

The eight hundred and thirteenth meeting of the Board of Fire Commissioners, District #2, Gloucester Township was held in the Chews Landing Fire Station on Wednesday, July 9, 2025

Commissioners present were: Genzel, Reichert, Evans, Donahue and Grady Also present were Chief Haines, Administrator Robb and Solicitor Carlamere.

Chairman Genzel opened the meeting at 7:00 pm with the flag salute and acknowledgement of the meeting being held in accordance with the Open Public Meeting Act and having been advertised as such.

Roll Call: Reichert-yes, Genzel-yes, Evans-yes, Grady-yes, Donahue-yes

A motion was made by Grady and 2nd by Reichert to accept the minutes of the previous meeting.

Roll Call: Reichert-yes, Genzel-yes, Evans-yes, Grady-yes, Donahue-yes

Chief's Report: Chief Haines reported that FF Kevin Pozniewski has been appointed Lieutenant and reported that June 21 & 22 CH82 was in operation for the water rescue in GTFD #1 and proceeded to review some upcoming training on August 4th Bob Hill - Sexual Harassment and August 18th with Bob Hill -Right to Know and drafting with the engine which was held on July 7th. The department also attended the Juneteenth event at Veterans Park and a parade in Broadmoor July 5th

Administrator's Report: Admin Robb reviewed the attached agenda items.

Solicitor's Report: None

Group Report: "A" Building Maintenance, Park (K. Donahue) Comm. Donahue reported that the costs for the bay door repairs will be sent to Virtua for them to pay. Chairman Genzel requested that VJ's be contacted to apply some round up weed killer in the parking lot for weeds growing through the cracks.

Group Report: "B" Fire Prevention, EMS (J. Reichert) Comm. Reichert reviewed the report provided by FM Young outlining the business handled by the Fire Prevention Bureau, noting that FF Lindell will be on call when FM Young is on vacation and that the apartment inspections have been put on hold due to the extreme heat conditions with the heat index topping 100+

Group Report: "C" Apparatus & Equipment (R. Evans) Comm. Evans reviewed the report provided by Capt. Procopio noting that the Chief's vehicle has been lifted a few inches in the rear to restore it to the original ride height, the recently agreed upon updated vehicle identifications and repairs to the apparatus and around the station. In addition, there is a truck committee meeting on July 11th for the proposed replacement for SQ88.

Group Report: "D" Insurance, Hydrants, Radios & Uniforms (L. Grady) None

Group Report: "E" Training, Personnel, Office (G. Genzel) None

Old Business: Comm. Donahue addressed the bullet items in the email from Admin Robb regarding the lease agreement and the recent addition of a "lounge area" in the engine room by the fire department members. A lengthy conversation was held regarding the lack of communication from the fire department to the commissioners regarding this new set up in the engine room as well as the number and placement of the monitors/TVs and who will have control of the recent Wi-Fi changes and access. Solicitor Carlamere noted that if the fire department is requesting Capt. Procopio to provide assistance with fire department projects; permission should be obtained from the Board for him to perform this work on fire district time. Capt. Giambri commented that he believes the CAD should be on the screens 24/7. LT Jenkinson advised that once the new program (First Arriving) is installed that can be accomplished.

New Business: A motion was made by Donahue and 2nd by Grady to approve the bills presented for payment this evening in the amount of \$111,189.95

Roll Call: Reichert-yes, Genzel-yes, Evans-yes, Grady-yes, Donahue-yes

A motion was made by Donahue and 2nd by Evans to accept the receipts presented this evening in the amount of \$11,209.04

Roll Call: Reichert-yes, Genzel-yes, Evans-yes, Grady-yes, Donahue-yes

A Resolution 25-22 was made by Evans and 2nd by Grady authorizing the purchase of two sets of PPE (coat & pants) and three pair of boots from Continental Fire & Safety for the state contract cost of \$10,980.50

Roll Call: Reichert-yes, Genzel-yes, Evans-yes, Grady-yes, Donahue-yes

A motion was made by Evans and 2nd by Reichert authorizing the purchase of the following equipment for SQ88, two NRS Rapid Rescue PFD's, four pair of NRS utility gloves, three pair of NRS Work boot Wet Shoes and one Milwaukee 18V M18 impact driver Kit with the Ripper Impact driver from Municipal Equipment Services of Pennsauken, NJ for the low quote of \$1,833.00 to be split with GTFD #4 resulting in a cost per district of \$916.50 as well as fourteen 50' lengths of 1.75" Snap Tite Ponn Supreme hose from Dival Safety and Supplies of Buffalo NY at total cost of \$3,290.00 with GTFD #4 sharing the cost. Each district is responsible for \$1,645.00.

Roll Call: Reichert-yes, Genzel-yes, Evans-yes, Grady-yes, Donahue-yes

A motion was made by Grady and 2nd by Donahue authorizing the purchase of various uniform items from Action Uniform of Pleasantville, NJ in the amount of \$4,271.00

Roll Call: Reichert-yes, Genzel-yes, Evans-yes, Grady-yes, Donahue-yes

A motion was made by Grady and 2nd by Evans approving the application of Jr. FF Ajayden Perse of Southwinds Drive contingent upon successful completion of his pre-membership physical/drug screen.

Roll Call: Reichert-yes, Genzel-yes, Evans-yes, Grady-yes, Donahue-yes

Good of the District: A discussion was led by Chief Haines and President Ardecki concerning the best way for new applicants to be vetted concerning logistics, experience and local connections to the area. The Board was also advised of a proposed by-law change on the agenda of the FD meeting Monday to dissolve the percentage requirements and to rely on just duty crews for membership status and benefits.

There being no other business a motion was made by Reichert and 2nd by Donahue to adjourn at 8:35pm All in favor, motion carried.

Read and approved:

Chairman:

Greg H. Genzel

Submitted:

Clerk:

Marianne C. Pab

Date:

8/13/2025

TO: Board of Fire Commissioners

From: Bill Robb – Administrator

RE: Meeting – July 9, 2025

1. Shared Services / Interlocal Agreement Programs:
 - a. The next meeting is scheduled for Thursday, July 17, 2025 at 7:00pm at Station 84. Minutes of the June 19th meeting are pending completion by Chief Reiss and will be shared once available.
 - b. D4 is currently working on the hiring of two firefighters to fill the Squad 88 platoon vacancies created by the promotion of Chief Reiss and the resignation of FO Urso. The board has been provided with a tentative hiring proposal to raise the staffing level for each of the Squad 88 platoons to five firefighters by the end of 2026. The plan would require our district to hire one firefighter for the A Platoon, and to share with D4 the cost of one firefighter for the C Platoon.
 - c. The Interlocal Agreement between D2, D4 and the Pine Hill Fire District to allow the sharing of career firefighters when needed for staffing has been approved by all three districts. As previously communicated, the details of the agreement is essentially the same as the prior agreement with Fire District #6. The interlocal agreement with the Borough of Runnemede is not being pursued at this time.
2. As previously reported to the board, Captain Procopio suffered an on-duty injury on Sunday, July 6th that will likely result in an extended period of IOD leave. I will keep the board updated as additional information becomes available, but ask that the board join me in extending our well wishes to Captain Procopio for a speedy recovery.
3. **Request approval of attached Resolution 25-22 authorizing the purchase of two sets of PPE (coat and pants) and three pair of boots from Continental Fire and Safety for the state contract cost of \$10,980.50.**
4. **Request a motion to approve the purchase of numerous uniform items, per the attached quote, from Action Uniform of Pleasantville, NJ in the for the amount of \$4,271.00.**
5. **Request Motions to approve the following purchase for Squad 88 equipment. The quoted amounts will be shared evenly with D4:**
 - a. **Purchase of two (2) NRS Rapid Rescue PFD's, four (4) pair of NRS utility gloves, three (3) pair of NRS Workboot Wet Shoes and one (1) Milwaukee 18V M18 Impact Driver Kit with The Ripper impact driver from Municipal Equipment Services (MES) of Pennsauken, New Jersey for the low quote amount of \$1,833.00 (\$916.50 per district).**
6. **Request a Motion to approve the purchase of fourteen (14) 50' lengths of 1.75" Snap Tite Ponn Supreme hose from Dival Safety and Supplies of Buffalo, NY for the amount of \$3,290.00 (\$1,645.00 per district).** Three vendors were contacted for quotes – only Dival responded.
7. As a result of discussion between Captain Procopio and representatives of the Camden County Communications Center, the Ford Expedition station transport vehicle will now be known as Support 82, and the shop truck will be known as Support 82A.
8. The new apparatus room lighting motion sensors approved at the June meeting have been installed and are working much better than the old sensors.

9. As a follow-up to the recent cleaning and inspection of our PPE by Redline Gear cleaning, seven (7) items of PPE have been shipped to their facility in Hudson, Ma. For repair. Several other PPE items have been retired / replaced due to age issues. Thanks to Chief Haines and the officers for their assistance with this important firefighter safety project.
10. Updated Policy 19-003, FO and FF Deployment, V7 has been approved by both districts, communicated to all personnel and is now in effect. The policy sub-committee is working on job responsibilities for the D2 Deputy Fire Marshal and the D4 Career Fire Chief, both of which will be added to the 19-003 policy addendum that currently lists the D2 Daytime Captain job responsibilities. FO Young and Commissioner Reichert are participating in the development of the Deputy Fire Marshal responsibilities.
11. Administrative Policy 16-4, Department Fire Chief, Version 2, approved at the June meeting, has been communicated to the department and stored on the Shared Drive for future reference.
12. Reconsideration of the awards recommended by the ad-hoc awards committee for the January ice rescue, as requested by then Chief Millisky is still pending, as is a decision regarding awards for those involved in last year's tree rescue.
13. The filming and interviews for the Heart of Heroes ice rescue episode were completed on June 12th. The episode is tentatively scheduled to air next month or in October. The exact date will be communicated once known.
14. Delivery of the new Panasonic CF-33 Toughbook computer for Squad 88 is pending.
15. As approved by the board, repair / replacement of the memorial garden and office signs has been postponed until later this year or until the next budget year.
16. Late last year members of the career staff submitted a request for installation of cooking facilities in the fire company lounge. It was acknowledged that the project would require trustee approval and possible cost sharing. Captain Procopio is aware of the topic and has conducted some preliminary research of possible options and costs. I'm noting this on the agenda to hopefully provide time for discussion and possible decisions before the budget planning season starts.
17. The contract with First Arriving was signed last month and the implementation is pending. The First Due integration is complete, and I am still negotiating with Aladtec on the cost to integrate their data. Some of the necessary tasks to be completed by the fire company are still pending.
 - a. As discussed at the June meeting, Captain Procopio was approached for assistance with locating receptacles for the planned mounting locations of television monitors throughout the station. After discussion by the board, Commissioner Donahue offered to meet with fire company representatives and provide a report at tonight's meeting regarding the mounting of monitors in areas leased by the board, specifically in the apparatus room. On Monday, June 30th, it was discovered that two monitors had been mounted above the dry erase board in the engine room, with power to the televisions provided by extension cords. It was also discovered that the conference table from the officer's room had been moved to the apparatus room floor between the rescue and the tower ladder. I'm not aware of these changes being approved by the board. I've spoken with Chief Haines and President Ardecki, and both denied having approved the monitor mounting or the furniture relocation.

18. On Friday, June 27th, an e-mail was received from Trustee Kevin Pozniewski advising that the station wi-fi had been upgraded, and a new login and password for the “public” wifi was provided. In response to a follow-up e-mail, Trustee Pozniewski provided a login and password for the “private” wifi, along with an admonishment that the private site was for district owned devices only and that any privately owned devices observed on the private site would be removed. To my knowledge this is another project that was undertaken without advance notice to the board. It also raised concerns regarding the security of the fire district network and visibility of fire district business conducted via the wifi system. I spoke with fire district IT provider Kevin Quinn today regarding our concerns. He connected to both the public and private wifi remotely and determined that someone using the public wifi can potentially access the fire district network, which he identified as a major security concern. Mr. Quinn agreed that steps need to be taken immediately to block this access from the public wifi, and that the fire district should take steps to ensure that the private wifi is placed under the control of the fire district. This will require communication with and cooperation from the fire company trustees.
19. The background check for Junior FF applicant Ajayden Perez of Southwinds Drive is complete with no issues of concern identified. **Request a Motion to approve Mr. Perez for junior firefighter membership, contingent upon successful completion of his pre-membership physical / drug screen.**
20. Per the board’s decision at the June meeting, the background investigation of Eric Chester of Pennsauken, New Jersey was completed by the Investigating Committee, and the application was approved by Chief Haines and President Ardecki. However, I believe there are some areas of concern that need to be explored further. I’ve expressed those concerns to Chief Haines, and will be happy to discuss with the board in closed session. The pending application from Christian Rogers of Camden, NJ is still on hold, pending further discussion between the board and the fire company regarding applicant resident criteria.