

The eight hundred and seventeenth meeting of the Board of Fire Commissioners, District #2, Gloucester Township was held in the Chews Landing Fire Station on Wednesday, February 11, 2026

Commissioners present were: Genzel, Reichert, Evans, Donahue and Grady Also present were Chief Haines, Administrator Robb and Solicitor Carlamere.

Chairman Genzel opened the meeting at 7:00 pm with the flag salute and acknowledgement of the meeting being held in accordance with the Open Public Meeting Act and having been advertised as such.

Roll Call: Reichert-yes, Genzel-yes, Evans-yes, Grady-yes, Donahue-yes

A motion was made by Grady and 2nd by Donahue to accept the minutes of the previous meeting.

Roll Call: Reichert-yes, Genzel-yes, Evans-yes, Grady-yes, Donahue-yes

Chief's Report: Chief Haines reported that he attended the township Chiefs meeting last month and that all were in agreement with the township working together with training as well as one task force tone for all of the township departments so they can work together. TL82 assisted with the Camden City Fire Department Captain Howard Bennett's LODD procession with a flag arch at Collins Avenue and Rt. 676. Squad 88 A platoon covered calls in Camden City during the funeral and TL82, E82, FM Young, 827 & 829 all attended the services with a total of 12 District 2 members. Live Burn training is scheduled for Saturday April 11th. FF Ritz and FF Lindell will be receiving Merit Awards at the Camden County Hero Scholarship dinner on March 6th for their roles in the January 5, 2025 ice rescue. The other responders involved will receive a unit citation. The hero scholarship committee opted not to issue any awards to the EMS personnel involved.

Administrator's Report: Admin Robb reviewed the attached agenda.

Solicitor's Report: None

Group Report: "A" Building Maintenance, Park (K. Donahue) Nothing to report

Group Report: "B" Fire Prevention, EMS (J. Reichert) Comm. Reichert reviewed the Fire Prevention report submitted by FM Young. FF Lindell has decided to remove himself of the duties of Deputy Fire Marshall, and the position is currently open. FF Ritz and FF Wolf will be attending Fire Investigation training as possible assistants to FM Young. The Pine Run leasing office fire is still being investigated, the State report has been submitted. There are ongoing code changes that may require a fire extinguisher in each and every apartment in the district requiring inspection on a rotating schedule of 20% each year, with all requiring completion within a 5 year window.

Group Report: "C" Apparatus & Equipment (R. Evans) Comm. Evans reported that the pending repairs on SQ88 have been completed however there is some rusting under the diamond plate which is covered under the warranty that Pierce will repair. There will be no cost but the truck will be OOS for the repairs. The truck committee is making progress on the 2 new squads noting that there is a benefit to changing the chassis and traditional pump with the rescue body but we are awaiting plans. The committee is hoping to finalize and place the order within the next 60 days. Build time is currently running at 36 months. FF Comisky questioned if the new SQ82 is going to be a mirror image of SQ88 commenting that the volunteers were not consulted on any changes to the plans. Comm. Evans replied that this is new information on the plans that he basically just received himself and that we are getting a package deal with better pricing for the two apparatus because they are going to be similar and that this was part of the negotiations. Comm. Evans also said a meeting with the Squad 82 truck committee will be scheduled In the near future to discuss the changes.

Group Report: "D" Insurance, Hydrants, Radios & Uniforms (L. Grady) Comm. Grady provided updates to the Board regarding some billing issues with the Southern New Jersey Health Insurance Fund from January and February of **2024** that they initially tried billing in 2025 after our books were closed and audit performed. Solicitor Carlamere will meet with the Fire District Clerk to go over the time line and review possible options as we are now into 2026 with no response from the SNJHIF other than re-billing from early 2024 in 2026.

Group Report: "E" Training, Personnel, Office (G. Genzel) Chairman Genzel reported that this is Commissioner Grady's last meeting as a sitting commissioner after 9 years and expressed his gratitude for those 9 years of dedicated service and also recognized Commissioner Evans for his 50 years as an active firefighter for Chews Volunteer Fire Company.

Old Business: None

New Business: A motion was made by Donahue and 2nd by Grady to approve the bills presented for payment this evening in the amount of \$36,134.28.

Roll Call: Reichert-yes, Genzel-yes, Evans-yes, Grady-yes, Donahue-yes

A motion was made by Donahue and 2nd by Grady to accept the receipts presented this evening in the amount of \$28,538.24

Roll Call: Reichert-yes, Genzel-yes, Evans-yes, Grady-yes, Donahue-yes

A motion was made by Evans and 2nd by Reichert approving Joint Administrative Policy 26-001 regarding Awards and Commendations noting that the policy has already been approved by GTFD #4 and was previously shared with this board for review and comment.

Roll Call: Reichert-yes, Genzel-yes, Evans-yes, Grady-yes, Donahue-yes

A motion was made by Evans and 2nd by Reichert regarding inclusion of mandatory fields when run reports are completed in order to better determine our responses of the volunteer apparatus.

Roll Call: Reichert-yes, Genzel-yes, Evans-yes, Grady-yes, Donahue-yes

A motion was made by Genzel and 2nd by Evans in support of our participation in the grant application process for radios, understanding that a referendum will be required on a future date with the grant particulars and the D2 cost share.

Roll Call: Reichert-yes, Genzel-yes, Evans-yes, Grady-yes, Donahue-yes

A motion was made by Reichert and 2nd by Grady appointing Janine Young as teller for the annual fire district election on February 21st, 2026 at the flat rate of \$200.00

Roll Call: Reichert-yes, Genzel-yes, Evans-yes, Grady-yes, Donahue-yes

A motion was made by Donahue and 2nd by Grady to award the annual landscape contract to the low quote bid by VJ's Landscape at a cost of \$5,565.00 for the year.

Roll Call: Reichert-yes, Genzel-yes, Evans-yes, Grady-yes, Donahue-yes

Good of the District: Chairman Genzel reminded everyone that the annual election is on February 21st and asked for showing support by voting. Comm. Grady thanked President Tom Ardecki for the cookies he received from the fire company.

Admin Robb reported that regarding the election on February 21st, our bill for the vote by mail ballots this year was \$7,718.62 noting that the county only allows us to utilize this one particular printer for all of the vote by mail ballots and the price keeps increasing every year.

There being no other business a motion was made by Reichert and 2nd by Evans to adjourn at 8:03pm. All in favor, motion carried.

Read and approved:

Chairman: Ronald W. Genzel

Submitted:

Clerk: Margaret E. Robb

Date: 3/16/26

TO: Board of Fire Commissioners

From: Bill Robb – Administrator

RE: Meeting – February 11, 2026

1. Shared Service Program / Interlocal Agreements:
 - a. The last shared services committee meeting was held on Thursday, January 15th at 7:00pm at Station 84. Minutes are pending. The next meeting is scheduled for Thursday, February 19th at 7:00pm at our station.
 - b. The next meeting of the Staffing and Consolidation sub-committee is scheduled for February 24th at 9:30am. D3 Chairman Tom Jowett and D3 Commissioner Jeff Reese will be in attendance. As previously noted, D1 has declined our offer to join the committee.
 - c. 4th Quarter 2025 Squad 88 shared service cost reimbursement of \$13,168.71 has been received from D4, and the 4th Quarter 2025 Interlocal agreement payment of \$7,500.00 has been received from D3. The Invoice for the remaining 2025 payment of \$2,500.00 from D1 is still pending.
 - d. **Request a Motion to approve Joint Administrative Policy 26-001, Awards and Commendations.** The policy has already been approved by D4 and was previously shared with this board for review and comment.
2. As required by the United States Fire Administration, our department transitioned from the National Fire Incident Reporting system to the National Emergency Response Information System on January 21, 2026.
 - a. As communicated to the board, I am working with Mike Hall to add additional data points to our First Due reporting software to assist with statistical data regarding dispatched vs answered calls by E82, R82 and TL82. Specifically, the following has been added to the database:
 - i. A drop-down screen to note if a dispatch was for 88 only, 82 only or both.
 - ii. For non-responses by the above listed apparatus, choices to indicate if the apparatus was recalled prior to 8 minutes after dispatch, recalled more than 8 minutes after dispatch, or did not respond due to insufficient personnel.
 - iii. For apparatus that responds, a notation indicating if the response was with a home-based or in-house crew.
 - b. The requested changes have been entered in the database by Mike Hall. **Request a Motion to have the above data points designated as mandatory fields when reports are completed.** If approved, we will have the ability to generate reports with the listed data, thereby providing a clear picture of responses by our volunteer apparatus.
3. There has been recent discussion by the township fire chiefs and the shared services committee to apply for a regional FEMA Assistance to Firefighter's Grant for replacement of our mobile and portable radios, all of which have reached the end of their service life. If awarded, each participating department will be responsible for payment of a 10% match of the funds awarded for their radios. The group has also discussed the use of a Grant Writer to prepare the

application, the cost of which will be included in the grant application. Given the anticipated grant cycle, the funds will not likely be needed until the 2027 fiscal year. **Request a motion of support to participate in the grant application, understanding that a referendum will be required on a future date with the grant particulars and the D2 cost share.**

4. The previously ordered air cylinders from Dival have been delivered. The shipment of fire hose from Dival and Continental is still pending.
5. Firefighter Lindell resigned from his position of Deputy Fire Marshal, effective January 21, 2026. Commissioner Reichert and Fire Official Young are exploring options for the position going forward.
6. Per recent notice from the New Jersey Civil Service Commission, there is only an Oral Exam for the position of Deputy Fire Chief, no written exam. I will contact our civil service representative in the near future to determine if we're able to have our personnel added to the tentatively scheduled April 2026 Oral Exam, since the closing date has passed.
7. Training:
 - a. I'm pleased to announce that FF Wolf has obtained his Fire Inspector Certification from the Division of Fire Safety. Please join me in congratulating him on this accomplishment.
 - b. As approved by Commissioner Reichert and Fire Official Young, Firefighters Ritz and Wolf have been enrolled in the two-week IAAI Basic Fire Investigation class being held at the Camden County Fire Academy from March 23, 2026 to April 3, 2026.
8. The request from the career staff for cooking facilities in the fire company lounge is still pending. Funds for the project have been placed in this year's budget, pending finalization and approval of a project plan. I recently requested an update from fire company representatives and was told they've been unable to schedule a meeting to discuss the project.
9. New Member Applicants:
 - a. Christian Farrell (local) – has withdrawn from the process for personal reasons.
 - b. Cameron Hoffman (Richland, NJ) – pre-membership physical was completed on November 11th. Clearance is still pending.
10. The changes recommended after the September 9th meeting with a VFIS representative are in process. Approximately sixteen department members completed a CEVO II class held at our station this past weekend. Additional class(es) will be scheduled to ensure that all current and potential department drivers complete the class. Thanks to Chief Haines for coordinating the training.
11. Budget and Election:
 - a. We received an e-mail from Robert Kennedy of the Department of Community Affairs, Local Government Services, advising that our Amended Adopted Budget has been approved.
 - b. As approved by D2 and D4, a consolidated message regarding the upcoming fire district election has been posted on Facebook. An existing page previously titled Squad 88 has been renamed Gloucester Township Fire District 2 and 4, and our joint post has been shared on that page. The post has also been shared on the Gloucester Township Talks and the Gloucester Township Town Talk (pending admin approval) pages. Separate

messages have also been posted on the D2 and D4 website pages. All of the proposed posts were shared with district representatives and approved prior to being posted.

- c. Michael Millisky and Robert T. Jenkinson Sr. are running for the three-year fire commissioner term.
 - d. **Request a Motion to appoint Janine Young as a Teller for the election, with compensation of \$200.00.**
12. After the January commission meeting, Captain Procopio provided information to clarify some apparent misunderstandings regarding use of the snow thrower and the floor scrubber. It was confirmed that the floor scrubber was in need of new batteries, which was recently approved by Commissioner Donahue. The machine is now back in service, and Captain Procopio advised that three members responded to his e-mail soliciting interest in training on the machine.
 13. I'm proud to report that members of our department performed a variety of tasks in support of fallen Camden City Firefighter Howard Bennett. Reserve Engine 88, staffed by members of A Platoon covered the city during today's funeral service. Members of B Platoon staffed Squad 88 and covered calls in our local while RE88 was in the city. Captain Procopio and Fire Official Young assisted with transportation of dignitaries to and from the funeral, and a number of department members attended the funeral in support of Firefighter Bennett and the Camden City Fire Department. The fire company also donated \$100.00 to a fund for FF Bennett's family.
 14. Quotes for 2026 lawn care were obtained from VJ's Landscaping of Chews Landing, NJ, and Steeplechase Complete Turf and Irrigation Service of Williamstown, NJ. **Request a Motion to award the contract to VJ's Landscaping for the low quote cost of \$5,565.00.**