

The eight hundred and sixteenth meeting of the Board of Fire Commissioners, District #2, Gloucester Township was held in the Chews Landing Fire Station on Wednesday, January 14th, 2026

Commissioners present were: Genzel, Reichert, Evans, Donahue and Grady Also present were Chief Haines, Administrator Robb and Solicitor Carlamere.

Chairman Genzel opened the meeting at 7:00 pm with the flag salute and acknowledgement of the meeting being held in accordance with the Open Public Meeting Act and having been advertised as such.

Roll Call: Reichert-yes, Genzel-yes, Evans-yes, Grady-yes, Donahue-yes

A motion was made by Donahue and 2nd by Evans to accept the minutes of the previous meeting.

Roll Call: Reichert-yes, Genzel-yes, Evans-yes, Grady-yes, Donahue-yes

Chief's Report: Chief Haines reported that the department participated in all the usual Santa Runs. The crews did a good job at the Lakeview Apartments leasing office fire on January 10th and a nomination has been made to the Camden County Hero Scholarship committee for the ice rescue at the Timber Creek Dog park lake last January. The burn building has been reserved for Saturday, April 11th. Commissioner Evans inquired if Station 81 had changed their boxes.

Administrator's Report: Admin Robb reviewed the attached agenda.

Solicitor's Report: Solicitor Carlamere stated that we meet the requirements for the 2% cap referendum and the budget paperwork was prepared properly.

Group Report: "A" Building Maintenance, Park (K. Donahue) No report

Group Report: "B" Fire Prevention, EMS (J. Reichert) Comm. Reichert reviewed the fire prevention bureau report supplied by FM Young noting there is only one business within the district that still owes the 2025 registration money. FM Young is in the process of completing the annual report.

Group Report: "C" Apparatus & Equipment (R. Evans) Comm. Evans reported that all apparatus are in service, we are waiting on some equipment and Captain Procopio is still out on IOD with FF Foley filling in. We are waiting on drawings from Pierce regarding the proposed new SQ88, noting there may be changes in the body type.

Group Report: "D" Insurance, Hydrants, Radios & Uniforms (L. Grady) No report

Group Report: "E" Training, Personnel, Office (G. Genzel) No report

Old Business: None

New Business: A motion was made by Evans and 2nd by Reichert authorizing the posting of a consolidated message to social media regarding the D2/D4 budgets and referendum questions, along with an individual detailed message on the fire district website.

Roll Call: Reichert-yes, Genzel-yes, Evans-yes, Grady-yes, Donahue-yes

A motion was made by Donahue and 2nd by Grady to approve the bills presented for payment this evening in the amount of \$72,339.32

Roll Call: Reichert-yes, Genzel-yes, Evans-yes, Grady-yes, Donahue-yes

A motion was made by Donahue and 2nd by Grady to accept the receipts presented this evening in the amount of \$8,638.92

Roll Call: Reichert-yes, Genzel-yes, Evans-yes, Grady-yes, Donahue-yes

A Resolution, #26-02, was made by Donahue and 2nd by Evans to approve the budget amendment as outlined by the accountant.

Roll Call: Reichert-yes, Genzel-yes, Evans-yes, Grady-yes, Donahue-yes

A Resolution, #26-03 was made Donahue and 2nd by Grady to amend the Property Tax Levy Referendum approved on December 10, 2025. A copy of the Adopted Budget Resolution from the FAST portal has been printed and provided to Commissioner Donahue for the public hearing and budget approval this evening.

Roll Call: Reichert-yes, Genzel-yes, Evans-yes, Grady-yes, Donahue-yes

Comm. Donahue read by title the proposed 2026 fiscal year Operating Budget for the fire district with a total budget amount of \$3,092,681.12 and the amount to be raised by taxation at \$2,915,397.90. At 7:32 pm the floor was opened to the public for any questions or clarifications on the proposed budget. There were no questions or comments from the public.

A motion was made by Genzel and 2nd by Evans to adopt the budget as presented.

Roll Call: Reichert-yes, Genzel-yes, Evans-yes, Grady-yes, Donahue-yes

A Resolution, #26-01 was made by Donahue and 2nd by Evans, authorizing the creation of a temporary budget in the amount of \$396,595.78 which is 14% of our 2025 Operating Budget of \$2,524,889.37

Roll Call: Reichert-yes, Genzel-yes, Evans-yes, Grady-yes, Donahue-yes

A motion was made by Evans and 2nd by Grady to remove from inventory a Cairns N6 leather helmet, manufactured in 2005, serial # unknown. This helmet was previously approved for donation to Past Chief Reichert by Commissioner Evans in accordance with the Service Appreciation Award provision of Administrative Policy 16-1 PPE.

Roll Call: Reichert-abstain, Genzel-yes, Evans-yes, Grady-yes, Donahue-yes

A motion was made by Donahue and 2nd by Evans to approve the 2026 Lease Agreement with the Fire Department.

Roll Call: Reichert-yes, Genzel-yes, Evans-yes, Grady-yes, Donahue-yes

Good of the District: Comm. Evans complimented all involved with the January 10th fire at Lakeview Apartments leasing office for doing a good job and the fire being put under control in 90 minutes.

There being no other business a motion was made by Reichert and 2nd by Grady to adjourn at 7:38pm. All in favor, motion carried.

Read and approved:

Chairman:

Serge H. Genzel

Submitted:

Clerk:

Marianne Cobb

Date:

2/11/2026

TO: Board of Fire Commissioners

From: Bill Robb – Administrator

RE: Meeting – January 14, 2026

1. Shared Service Program:
 - a. The last meeting was held on Thursday, December 18th at 7:00pm at Station 82. Minutes are pending. Next meeting is tomorrow night at the Central Avenue station.
 - b. Joint General Order 25-001, Awards and Commendations will be presented for approval at the February meeting.
 - c. D1 has declined the invitation to participate in the fire district consolidation discussions, while D3 Chairman Tom Jowett said they will appoint one or two representatives to the committee. The next meeting is tentatively scheduled for February 24th at 9:30am, pending availability of the D3 rep(s).
 - d. For the 2026 budget and referendum questions, the Staffing and Consolidation committee suggests posting a consolidated message on social media, with individual detailed explanations posted to our respective fire district websites. **Request a Motion to authorize the posting of a consolidated message to social media regarding the D2/D4 budgets and referendum questions, along with an individual detailed message on the fire district website.**
 - e. Per the attached memo, reconciliation of the 4th Quarter 2025 Squad 88 shared service costs with D4 has resulted in D4 owing D2 a total of \$13,168.71. Invoices have also been sent to D1 for the remaining 2025 payment of \$2,500.00, and to D3 for the remaining 2025 payment of \$7,500.00.
 - f. D4 was notified of D2's approval for Squad 88 to participate in the Camden County USAR group as a support unit. Notification of D4's decision is pending.
2. Delivery of the previously ordered air cylinders and hose from Dival, and hose from Continental is still pending.
3. Notice from the New Jersey Civil Service Commission regarding the date for the Deputy Fire Chief test is pending.
4. Training:
 - a. The only step remaining for FF Wolf to obtain his DFS Fire Inspector Certification is payment of the processing fee, which was expected to be completed today.
5. The request from the career staff for cooking facilities in the fire company lounge is still pending. Funds for the project have been placed in this year's budget, pending finalization and approval of a project plan.
6. New Member Applicants:
 - a. Christian Farrell (local) – pre-membership physical has been postponed at his request until January 20, 2026.
 - b. Cameron Hoffman (Richland, NJ) – pre-membership physical was completed on November 11th, clearance is pending.

7. The changes recommended after the September 9th meeting with a VFIS representative are in process. Further details will be provided on a future date.
8. Budget:
 - a. Review of the 2026 Introduced Budget by the Department of Community Affairs resulted in a number of changes, the details of which can be found in the attached resolution prepared by Accountant Vince Passarella. The end result of the changes is that the amount to be raised by taxation has been reduced from \$2,969,876.53 to \$2,915,397.90, and the amount of unrestricted fund balance applied to the budget has increased from \$21,719.10 to \$76,197.73. **Request a Motion to approve Resolution 26-02, Budget Amendment.**
 - b. The slight reduction in the amount to be raised by taxation for 2026 has raised the requested percentage of the property tax cap levy resolution from 7.69% to 7.83%. **Request Approval of attached Resolution 26-03, Amending the Property Tax Levy Referendum approved on December 10, 2025.**
 - c. **A copy of the Adopted Budget Resolution from the FAST portal has been printed and provided to Commissioner Donahue for tonight's public hearing and budget approval.**
9. **Request approval of attached Resolution 26-01 authorizing the creation of a temporary budget in the amount of \$396,595.78, which is 14% of our 2025 Operating Budget of \$2,524,889.37.**
10. The 2026 Fire Commissioner Petitions were made available on December 30, 2025 and advertised as required. To date, two petitions have been picked up.
11. Sgt. Roznowski of the Gloucester Township Police Department stopped at the station today to advise that Somerdale Road will be closed from 7:00pm Friday evening until 7:00am Saturday morning. Sgt Roznowski called Chief Haines while at the station to advise him of the closing.
12. Per the board's approval at the December meeting, the LANDSAR Memorandum of Understanding between our department and the County of Camden was edited to reflect our department name where applicable and turned over to Chief Haines for his signature and forwarding to the appropriate Camden County representative.
13. **Request a Motion to remove from inventory a Cairns N6 leather helmet, manufactured in 2005, serial # unknown.** The helmet was approved for donation to Past Chief Reichert by Commissioner Evans in accordance with the Service Appreciation Award provision of Administrative Policy 16-1 PPE. Past Chief Reichert has signed the required waiver form noting that the helmet will be used for ornamental purposes only.
14. Payment in the amount of \$3,334.00 was finally received from Virtua Health for the July, 2025 repair to overhead bay door #3.