

FIRE DISTRICT #2
TOWNSHIP OF GLOUCESTER

RESOLUTION AUTHORIZING
APPOINTMENT OF HEALTH INSURANCE FUND COMMISSIONERS

Resolution to Appoint a Fund Commissioner

BE IT RESOLVED BY THE Gloucester Township Fire District #2 that Administrator William Robb be and is hereby appointed as FUND Commissioner to the Southern New Jersey Regional Employee Benefits Fund to represent Gloucester Township Fire District #2 and

BE IT FURTHER RESOLVED THAT Commissioner Lawrence Grady is removed as Alternate Fund Commissioner to the Southern New Jersey Regional Employee Benefits Fund effective March 1, 2026 and

BE IT FURTHER RESOLVED THAT Commissioner Michael Millisky be and is hereby appointed as Alternate Fund Commissioner to the Southern New Jersey Regional Employee Benefits Fund effective April 8, 2026.

MOTION BY: COMM. PRICHERT

SECONDED BY: CLAREN. GENZEL

VOTE: Aye: 4 Nay: 0 Abstain: 0

CERTIFICATION

I, Secretary / Commissioner Kevin Donahue, do hereby certify that the foregoing is a true copy of a resolution #23-30, duly passed and adopted by the Gloucester Township Fire District #2 at its meeting held on the 11th day of October, 2023.

Kevin Donahue
Kevin Donahue - Secretary

RESOLUTION OF THE COMMISSIONERS OF FIRE DISTRICT NO. 2 IN THE TOWNSHIP OF GLOUCESTER, COUNTY OF CAMDEN MAKING APPLICATION TO THE LOCAL FINANCE BOARD PURSUANT TO N.J.S.A. 40A:5A-6

WHEREAS, The Commissioners of Fire District No. 2 in the Township of Gloucester, County of Camden (the "Fire District"), desires to make application to the Local Finance Board requesting positive findings for the issuance of bonds or notes and/or the execution and delivery of a lease purchase agreement by the Fire District to finance the acquisition of one or more fire engines and related equipment;

WHEREAS, the Fire District believes that:

- (a) it is in the public interest to accomplish such purpose;
- (b) said purpose or improvements are for the health, welfare, convenience or betterment of the inhabitants of the local unit or units;
- (c) the amounts to be expended for said purpose or improvements are not unreasonable or exorbitant;
- (d) the proposal is an efficient and feasible means of providing services for the needs of the inhabitants of the local unit or units and will not create an undue financial burden to be placed upon the local unit or units;

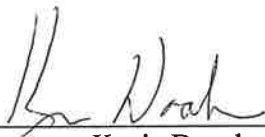
NOW THEREFORE, BE IT RESOLVED BY THE COMMISSIONERS OF FIRE DISTRICT NO. 2 IN THE TOWNSHIP OF GLOUCESTER, COUNTY OF CAMDEN as follows:

Section 1. The application to the Local Finance Board is hereby approved, and the Fire District's Bond Counsel and Solicitor, along with other representatives of the Fire District, are hereby authorized to prepare such application and to represent the Fire District in matters pertaining thereto.

Section 2. The Clerk of the Fire District is hereby directed to prepare and file a copy of the proposed resolution with the Local Finance Board as part of such application.

Section 3. The Local Finance Board is hereby respectfully requested to consider such application and to record its findings, recommendations and/or approvals as provided by the applicable New Jersey Statute.

The foregoing is a true copy of a resolution adopted by The Commissioners of Fire District No. 2 in the Township of Gloucester, County of Camden on April 8, 2026.


Kevin Donahue, Secretary

**THE COMMISSIONERS OF FIRE DISTRICT NO. 2
IN THE TOWNSHIP OF GLOUCESTER, COUNTY OF CAMDEN**

Resolution #26-20

**Authorizing Award of Contract for Purchase of Firetruck
Squad 82**

WHEREAS, Gloucester Township Fire District No. 2 secured voter approval relative to the purchase of a shared Fire Truck; and

WHEREAS the Fire District seeks to award a contract to Fire and Safety Services, Ltd. of South Plainfield, New Jersey for the providing of a Pierce Manufacturing Fire Truck pursuant to the proposal submitted; and

WHEREAS, a positive finding has been issued by the Local Finance Board.

NOW THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 2 in the Township of Gloucester, County of Camden, as follows:

- (1) Awards of contract are hereby made to Fire and Safety Services, Ltd. Of South Plainfield, New Jersey for the providing of a Pierce Manufacturing Fire Truck pursuant to the proposal submitted by said vendor.
- (2) Commissioner Raymond Evans is hereby authorized to sign the Fire and Safety Sales and Service, Ltd. Purchase Agreement on behalf of Gloucester Township Fire District No. 2.

5/13/26

Date

Kevin Donahue

Kevin Donahue, Secretary

**THE COMMISSIONERS OF FIRE DISTRICT NO. 2
IN THE TOWNSHIP OF GLOUCESTER, COUNTY OF CAMDEN**

Resolution #26-21

**Authorizing Award of Contract for Purchase of Firetruck
Squad 88**

WHEREAS, Gloucester Township Fire District No. 2 and Gloucester Township Fire District No. 4 secured voter approval relative to the purchase of a shared Fire Truck; and

WHEREAS the Fire District seeks to award a contract to Fire and Safety Services, Ltd. of South Plainfield, New Jersey for the providing of a Pierce Manufacturing Fire Truck pursuant to the proposal submitted; and

WHEREAS, a positive finding has been issued by the Local Finance Board.
NOW THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 2 in the Township of Gloucester, County of Camden, as follows:

(1) Awards of contract are hereby made to Fire and Safety Services, Ltd. of South Plainfield, New Jersey for the providing of a Pierce Manufacturing Fire Truck pursuant to the proposal submitted by said vendor and contingent upon an agreement by Gloucester Township Fire District No. 4 to share equally the cost of the Fire Truck.

(2) Commissioner Raymond Evans is hereby authorized to sign the Fire and Safety Sales and Service, Ltd. Purchase Agreement on behalf of Gloucester Township Fire District No. 2 and Gloucester Township Fire District No. 4.

5/13/26

Date

Kevin Donahue

Kevin Donahue, Secretary

RESOLUTION OF THE BOARD OF FIRE COMMISSIONERS, FIRE DISTRICT # 2, OF
THE TOWNSHIP OF GLOUCESTER, CAMDEN COUNTY NEW JERSEY TO ADOPT A
REVISED CASH MANAGEMENT PLAN.

WHEREAS, The Board of Fire Commissioners of Gloucester Township Fire District No. 2, is required to adopt a Cash Management Plan pursuant to the provisions of the Local Fiscal Affairs Law, N.J.S.A. 40A:5-1 et seq.; and

WHEREAS, The Board is further required to designate official depositories and ensure that all public funds are protected in accordance with the Governmental Unit Deposit Protection Act, N.J.S.A. 17:9-41 et seq.; and

WHEREAS, The Chief Financial Officer/Treasurer has prepared a Cash Management Plan setting forth the policies and procedures governing the receipt, deposit, investment, and disbursement of District funds; and

WHEREAS, The Board has reviewed the Cash Management Plan and finds it to be in compliance with applicable New Jersey statutes and in the best interest of the District; and

WHEREAS, The Board finds it necessary to revise the Cash Management Plan adopted on March 11, 2026 to add language regarding Online Bill Paying.

NOW THEREFORE, it is herein Resolved by the Board of Fire Commissioners of Gloucester Township Fire District No. 2, in the Township of Gloucester, County of Camden, State of New Jersey, as follows:

1. The Revised Cash Management Plan presented to the Board is hereby approved and adopted.
2. The Chief Financial Officer/Treasurer is authorized and directed to implement and administer the Cash Management Plan in accordance with its terms.
3. The financial institutions previously designated, or hereafter designated by resolution of the Board, shall serve as official depositories of the District, provided they comply with all statutory collateralization and reporting requirements.
4. This Resolution shall take effect immediately upon adoption.

CERTIFICATION

I, Kevin Donahue, Secretary of the Board of Fire Commissioners of Gloucester Township Fire District No.2, hereby certify that the foregoing is a true copy of a Resolution duly adopted at a regular meeting of the Board held on the 13th day of May, 2026, at which a quorum was present.

Secretary: Kevin Donahue
Kevin Donahue

Date: 5/13/26

Gloucester Township Fire District #2	Administrative Policy – Cash Management Plan	Document ID: 26-1 V2 Rescinds ID: 26-1 Issue No: 2 Issued by: Chairman Genzel Effective Date: 5/13/2026
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1. Purpose

This Cash Management Plan (“Plan”) establishes policies and procedures for the management, investment, and safeguarding of public funds of Gloucester Township Fire District No.2 (“District”) in accordance with the laws of the State of New Jersey.

The objectives of this Plan are to:

- Ensure compliance with applicable statutes and regulations
- Safeguard District assets
- Maintain liquidity to meet operational needs
- Maximize return on idle funds within legal constraints
- Promote accountability and transparency

2. Authority

This Plan is adopted pursuant to:

- Local Fiscal Affairs Law
- Governmental Unit Deposit Protection Act
- Applicable regulations of the New Jersey Division of Local Government Services

The Board of Fire Commissioners authorizes the Chief Financial Officer (CFO)/Treasurer to implement and administer this Plan.

3. Scope

This Plan applies to all District funds, including but not limited to:

- Current/Operating Fund
- Capital Fund
- Debt Service Fund
- Trust or Agency Funds
- Grant Funds

4. Objectives

The District’s investment priorities shall be:

1. **Safety of Principal** – Preservation of capital is the foremost objective.
2. **Liquidity** – Funds shall be available to meet cash flow requirements.
3. **Yield** – Investments shall earn a market rate of return consistent with safety and liquidity.

5. Designation of Depositories

The Board shall annually designate official depositories for District funds.

All depositories must:

- Be authorized public depositories under New Jersey law
- Provide collateralization in accordance with the Governmental Unit Deposit Protection Act
- Be approved by resolution of the Board

Depositories shall provide monthly statements and collateral reports as required by law.

6. Permitted Investments

District funds may be invested only in instruments permitted under New Jersey law, including:

- U.S. Treasury obligations
- Obligations of U.S. government agencies
- Bonds or notes of the State of New Jersey or its municipalities
- Certificates of Deposit (CDs) in qualified public depositories
- Savings accounts and interest-bearing accounts
- The New Jersey Cash Management Fund (if authorized)

All investments shall comply with statutory maturity limits and security requirements.

7. Cash Flow Management

The CFO/Treasurer shall:

- Prepare and maintain a cash flow projection
- Monitor anticipated revenues and expenditures
- Schedule investments to ensure sufficient liquidity
- Coordinate with the Fire Chief and Board for anticipated capital or operational expenditures

Idle funds shall be invested promptly.

8. Internal Controls

The District shall maintain strong internal controls, including:

- Where possible, segregation of duties (collection, deposit, reconciliation, authorization)
- Dual signatures on checks (as required by statute and Board policy)
- Monthly bank reconciliations
- Review of reconciliations by the Board
- Annual independent audit

Reasonable efforts shall be made to ensure that all receipts are deposited within 48 hours, or in accordance with statutory requirements.

9. Wire Transfers & Electronic Banking

Electronic transfers shall:

- Be limited to authorized personnel
- Require documented approval procedures
- Be subject to dual control where feasible
- Be reviewed monthly

Online banking access credentials shall be secured and periodically updated.

10. Online Bill Paying

Online payment of bills shall:

- Be limited to authorized personnel
- Require documented approval procedures
- Be subject to dual control where feasible
- Be reviewed monthly

11. Safeguarding of Funds

All funds shall be:

- Deposited in Board-approved institutions
- Protected under GUDPA collateralization requirements
- Monitored to ensure balances do not exceed insured or collateralized limits

12. Reporting

The CFO/Treasurer shall provide:

- Monthly financial reports to the Board
- Investment activity reports
- Bank reconciliation summaries
- Annual reporting as required by the Division of Local Government Services

13. Ethics & Conflict of Interest

Officers and employees involved in financial transactions shall:

- Avoid personal business conflicts
- Comply with applicable New Jersey ethics laws
- Disclose any material financial interests in depository institutions

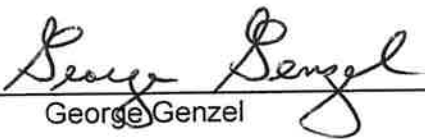
14. Annual Review

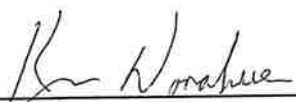
This Cash Management Plan shall be reviewed annually by the Board of Fire Commissioners and re-adopted by resolution at the annual reorganization meeting.

15. Effective Date

This revised Policy shall take effect immediately upon adoption by resolution of the Board of Fire Commissioners of Gloucester Township Fire District No.2.

Adopted this 13th day of May, 2026.

Chairperson, Board of Fire Commissioners: 
George Genzel

Chief Financial Officer/Treasurer: 
Kevin Donahue