

The Board of Fire Commissioners, District #2, Gloucester Township held a workshop in the Chews Landing Fire Station on Tuesday, September 1, 2026.

Chairman Genzel opened the workshop at 7:15 pm with the flag salute and acknowledgement of the workshop being held in accordance with the Open Public Meeting Act.

Roll Call: Genzel - Yes, Evans – Yes, Donahue – Yes, Millisky – Yes, Grady - Yes

Also in attendance was Administrator Robb and Chief Haines.

The board reviewed the items on the administrator's agenda.

Additional items discussed Captain Jenkinson status, termination of Captain Procopio's trustee position.

A motion was made by Donahue and 2nd by Millisky to adjourn at 9:15 pm.

All in favor, motion carried

Submitted by Administrator Robb

Read and Approved:

Chairman: *Steve H. Genzel*
Clerk: *Marina C. Cobb*

Date: *Sept 9, 2026*

TO: Board of Fire Commissioners

From: Bill Robb – Administrator

RE: Workshop – September 1, 2026

1. Shared Service Program / Interlocal Agreements:

- a. The minutes of the July 19th Shared Services Committee meeting were sent out yesterday. The committee last met on Thursday, August 27th at Station 84, and minutes will be forwarded once received. The next meeting is scheduled for Thursday, September 24th at our station.
- b. The Staffing and Consolidation sub-committee met with Mayor David Mayer on Monday, July 20, 2026. On 13, 2026, we were advised by Councilman Castro that Mayor and council want D2 and D4 to consolidate and will support that plan, but will not support the involvement of D1 and D3 without their cooperation. Councilman Castro is hoping to schedule our representatives to attend the council workshop on Wednesday, September 9, 2026 at 6:00am to further discuss consolidation.
- c. Barring any objection from the board, and assuming all logistical arrangements can be completed in time, the awards committee is requesting to present the 2025 Ice Rescue awards during the October board of fire commissioner meeting. Thanks to Chief Haines for taking the lead on this and for moving the process forward.
- d. Hiring Process:
 - i. Firefighter Nicholas Woods accepted our offer of employment with our district and started work on Monday, August 31, 2026. He is undergoing orientation and training Monday through Thursday of this week, and will report for his first 24-hour shift with A Platoon on Sunday, September 6, 2026. Please join me in welcoming him to the department.
 1. The civil service commission (CSC) advised us that the transfer of FF Woods from D6 to D2 does not qualify as an IGT, meaning that his seniority and leave time would be retained. As a result of further discussions, CSC representatives agreed that the transfer can be treated as an IGT if provided with a signed Memorandum of Agreement between IAFF Local 3249 and GTFD#2 noting the forfeiture of leave time and seniority. The board has been provided with a copy of the MOA, and will be asked to approve same at next week's meeting.
 - ii. Candidate Nicholas Angelozzi has accepted an offer of employment with D4, and also started work on Monday, August 31, 2026, and has been assigned to C Platoon. After completion of his four days of training and orientation, FF Angelozzi will report for his first 24-hour shift on September 5, 2026,
 - iii. The four remaining candidates are in the background investigation phase, after which a decision will be made regarding interviews and potential conditional offers of employment.

- e. A decision regarding intra-platoon transfers is pending.
 - f. The board has been provided with proposed updates to the D2/D4 Interlocal Agreement and the three addendums (Substitutes, Cost-Share and Dispute Resolution). The documents were originally created in 2018 and were specifically tailored to creation of the 24/7 career staffed fire apparatus. The updated version has been expanded to authorize any joint ventures deemed in the best interest of the fire and emergency services provided by the fire districts.
 - g. The policy sub-committee will next focus on proposed updates to Joint Administrative Policies 19-003, Firefighter and Fire Officer Deployment and 24-001, Table of Organization, with the goal of incorporating the job responsibilities for the proposed positions of District Fire Chief, District Deputy Fire Chief and Volunteer Fire Chief. If approved, the revised policies will supersede and replace current D2 Administrative Policy 16-4, Department Fire Chief. Lastly, the committee will work on drafting proposed Resolutions to authorize the sharing of one fire chief for both districts, ensuring that the language is consistent with the authority afforded fire districts by Title 40, per the guidance provided by Solicitor Carlamere and Attorney Rich Braslow.
 - h. I forwarded to the board an email received from a Camden County Prosecutor's Office detective, praising the quick response time and professional actions of Squad 88 members Captain Rick Knight, Firefighter Nick Ritz and Firefighter Wyatt Hartman. The email concerned a call on August 20, 2026 at the Chews Landing Road Shop Rite store which required the removal of a child from a locked vehicle during high heat conditions. Copies of the email have been shared with the appropriate department representatives, and copies have been added to their personnel files. Please join me in congratulating the men for a job well done!
 - i. The Shared Services Committee requests the board consider petitioning the civil service commission to merge the D2 and D4 hiring and promotional lists. Given that we have merged our hiring and promotional processes, it makes sense to have the lists combined. If the board is in agreement, I will request a motion to endorse same at next week's meeting.
 - j. The shared services committee suggests forming a joint facilities committee to identify our station needs and to develop a strategic plan to jointly address same. The suggested committee makeup would be the building commissioner from each district, the chief of each department, a trustee from each company, and any other representative(s) agreed to by the group. If the board is in favor, I will request a motion in support of the concept at next week's meeting.
 - k. Chief Reiss has determined the availability of state LEAP Grant funding in the amount of \$400,000, which can be used for a variety of consolidation-related costs. There is a 25% applicant match, which would equate to \$50,000 per district. Information purposes only at this time.
2. As approved by the board at last month's meeting, Firefighters Ritz, Lindell, Foley and Wolf were notified today of the opportunity to register for the New Jersey Civil Service Captain's test, with a deadline of September 21, 2026.

3. Orders were placed for the equipment approved for purchase at the September meeting, with some of the items already delivered. One minor correction; the firefighting gloves quoted by Continental Fire and Safety were for a substitute brand as opposed to the Fire Dex gloves requested. Therefore, the firefighting glove order was awarded to Dival for the low-quoted amount of \$1,390.00
4. As approved by the board last month, Captain Procopio and the FP Clerk are working to open a fire district account with Sam's Club.
5. The revision to A.P. 16-3 V2, New Member Applicants, as requested last month by Captain Haines is pending further discussion by the board.
6. The policies developed by Fire Officials Young and O'Connor reference distribution of smoke and carbon monoxide alarms will be forwarded to the board for review and requested approval in the near future.
7. No updated information has been received regarding the kitchen renovations.
8. Volunteer Staff:
 - a. Applicants:
 - i. Ryan Lisle – To my knowledge, he has still not scheduled his physical, which was approved in June.
 - ii. Nicholas Lee – same as above
 - b. Status:
 - i. Captain Jenkinson remains not medically cleared for service.
9. A plan to begin phasing out our leather helmet inventory, many of which are 20+ years old, is being developed by Commissioner Evans and Chief Haines.
10. Preparation is continuing for our annual 25th anniversary 9/11 remembrance ceremony, to be held at 7:00am on 9/11/2026. Dave Pietreth, a 9/11 survivor and current Action Uniform sales representative has agreed to serve as our keynote speaker.
11. The annual fire department physicals are scheduled for Monday, October 12th, starting at 4:00pm.
12. All required paperwork has been filed regarding the beneficiary payments to Linda Reichert for Past Chief Reichert's group life insurance policy, deferred compensation investment and LOSAP funds. Mrs. Reichert and Jason Reichert have asked that I extend their thanks and appreciation to the board.