

The eight hundred and twenty-fourth meeting of the Board of Fire Commissioners, District #2, Gloucester Township was held in the Chews Landing Fire Station on Wednesday, September 9th, 2026

Commissioners present were: Grady, Genzel, Evans, Donahue and Millisky. Also present were Chief Haines, Administrator Robb and Solicitor Carlamere.

Chairman Genzel opened the meeting at 7:00 pm with the flag salute and acknowledgement of the meeting being held in accordance with the Open Public Meeting Act and having been advertised as such.

Roll Call: Grady-yes, Genzel-yes, Evans-yes, Millisky-yes, Donahue-yes

Prior to the start of the regular meeting Solicitor Carlamere took the opportunity to swear in newly appointed Commissioner Lawrence Grady following his appointment at the Boards special meeting on September 1st, 2026. Commissioner Grady was congratulated and welcomed by all.

A motion was made by Evans and 2nd by Millisky to accept the minutes of the previous meeting.

Roll Call: Grady-abstain, Genzel-yes, Evans-yes, Millisky-yes, Donahue-yes

Chief's Report: Chief Haines reported that the awards committee has met and the ice rescue awards will be presented at the October Commission meeting . TL82 participated in a flag arch at Barb's Harley Davidson for the annual 9/11 memorial ride. A live burn has been scheduled for Monday, September 28th. The fire department responded to a 3-alarm fire in Deptford. The Chief will be out of town for Wildwood weekend, and Captain Gant will be in charge of the department in his absence.

Administrator's Report: Admin Robb reviewed the attached agenda. Capt. Comisky then provided an update on the lounge/kitchen remodel plans advising that one of our members owns a plumbing business and will donate his time to the remodel and Lowes will provide a discount on the cabinetry.

Solicitor's Report: None

Group Report: "A" Building Maintenance, Park (K. Donahue) Comm. Donahue provided updates on the facilities and grounds, noting that the plexiglass on the 9/11 artifact needs replacing, new smoke detectors are to be installed in the cage, and a new after-hours drop box has been installed on the building as the previous box was not waterproof, resulting in water damage to documents placed in the box. Also, FY2027 budget preparations are about to start so anyone needing to make budgetary requests should prepare.

Group Report: "B" Fire Prevention, EMS) Comm. Millisky reviewed the Fire Prevention Bureau report supplied by FM Young.

Group Report: "C" Apparatus & Equipment (R. Evans) Comm. Evans reviewed the Station and Apparatus Maintenance report provided by Capt. Procopio outlining the many repairs and upgrades made to the apparatus and station. Comm. Evans also reported that there are two companies interested in purchasing the rescue when we are ready to entertain bids.

Group Report: "D" Insurance, Hydrants, Radios & Uniforms (L. Grady) No report

Group Report: "E" Training, Personnel, Office (G. Genzel) No report

Old Business: A motion was made by Evans and 2nd by Millisky to approve the revision to AP 16-3 V2, New Member Applicants, extending the radius for acceptance of untrained volunteer firefighter applicants from 3 miles to 7 miles per the request of Chief Haines.

Roll Call: Grady-yes, Genzel-yes, Evans-yes, Millisky-yes, Donahue-yes

New Business: A motion was made by Donahue and 2nd by Grady to approve the bills presented for payment this evening in the amount of \$74,440.38

Roll Call: Grady-yes, Genzel-yes, Evans-yes, Millisky-yes, Donahue-yes

A motion was made by Donahue and 2nd by Evans to accept the receipts presented this evening in the amount of \$7,896.48

Roll Call: Grady-yes, Genzel-yes, Evans-yes, Millisky-yes, Donahue-yes

A motion was made by Evans and 2nd by Grady to approve Administrative Policy 25-1, regarding Personally Owned PPE.

Roll Call: Grady-yes, Genzel-yes, Evans-yes, Millisky-yes, Donahue-yes

A Resolution (26-24) was made by Evans and 2nd by Millisky authorizing the shared services agreement and addendums, and authorizing Chairman Genzel and Commissioner Donahue to sign the agreement and addendums on behalf of the district

Roll Call: Grady-yes, Genzel-yes, Evans-yes, Millisky-yes, Donahue-yes

A motion was made by Genzel and 2nd by Millisky authorizing a request to the New Jersey Civil Service Commission to merge the D2 and D4 hiring and promotional lists, contingent on approval by D4.

Roll Call: Grady-yes, Genzel-yes, Evans-yes, Millisky-yes, Donahue-yes

A motion was made by Donahue and 2nd by Evans to form a Joint D2/D4 Facilities Committee, the purpose of which will be to conduct an analysis of the three facilities utilized by the districts/departments, with the goal of developing a strategic plan for the future use of the facilities and any needed upgrades.

Roll Call: Grady-yes, Genzel-yes, Evans-yes, Millisky-yes, Donahue-yes

A motion was made by Grady and 2nd by Millisky to authorize Administrator Robb and two D2 commissioners (Grady & Evans) to attend the Gloucester Township Council workshop once scheduled to discuss fire district consolidation.

Roll Call: Grady-yes, Genzel-yes, Evans-yes, Millisky-yes, Donahue-yes

A motion was made by Genzel and 2nd by Grady to approve the attached MOA between IAFF Local 3249 and our fire district and to authorize Chairman Genzel or his designee to sign the agreement on behalf of the fire district.

Roll Call: Grady-yes, Genzel-yes, Evans-yes, Millisky-yes, Donahue-yes

Good of the District: Commissioner Evans questioned Chief Haines if there were any volunteer applicants in the process of applying presently and Chief Haines responded "a couple". Commissioner Grady thanked the Board for his appointment.

There being no other business a motion was made by Evans and 2nd by Donahue to adjourn at 7:49pm. All in favor, motion carried.

Read and approved:

Chairman:

George Sengel

Submitted:

Clerk:

Marcia Cobb

Date:

10/14/26

TO: Board of Fire Commissioners

From: Bill Robb – Administrator

RE: Meeting – September 9, 2026

1. Shared Service Program / Interlocal Agreements:

- a. Minutes from the August 27th SSC meeting are pending. The next meeting is scheduled for Thursday, September 24th at our station.
- b. The Staffing and Consolidation sub-committee met with Mayor David Mayer on Monday, July 20, 2026 to further our consolidation efforts. Mayor Mayer was non-committal, but agreed to provide us an audience with town council. I spoke with Councilman Castro yesterday, and learned that he's attempting to have us placed on the agenda for one of the October workshops. **Request a Motion to authorize Administrator Robb and two D2 commissioners to attend the Gloucester Township Council workshop once scheduled to discuss fire district consolidation.**
- c. The Awards Committee requests approval to present the awards for the January 2025 ice rescue at next month's commission meeting.
- d. Hiring Process:
 - i. Firefighter Nicholas Woods started work with our district, and FF Nicholas Angelozzi started work with district 4 on Monday, August 31, 2026. After a week of training and orientation, FF Angelozzi reported for his first C Platoon shift on Saturday, September 5, 2026, and FF Woods reported for his first A Platoon shift on Sunday, September 6, 2026. Please join me in welcoming both to our departments.
 1. The civil service commission (CSC) advised us that above transfers do not qualify as IGT's due to being within the same township. As a result, their seniority and leave times would be retained. After further discussions, CSC representatives agreed to treat the transfers as IGT's if provided with separate signed Memorandums of Agreement between IAFF Local 3249 and each fire district (D2 and D4). **Request a Motion to approve the attached MOA between IAFF Local 3249 and our fire district, and to authorize Chairman Genzel or his designee to sign the agreement on behalf of the district.**
 - ii. The four remaining candidates are in the background investigation phase, after which a decision will be made regarding interviews and potential conditional offers of employment.
- e. A decision regarding intra-platoon transfers is pending.
- f. The board has been provided with proposed updates to the 2018 D2/D4 Shared Services Agreement and the three addendums (Substitutes, Cost-Share and Dispute Resolution). The documents were originally tailored specifically to creation of the 24/7 career staffed fire apparatus. The updated version has been expanded to authorize any joint ventures

deemed in the best interest of the fire and emergency services provided by the fire districts. **Request approval of attached Resolution 26-24 authorizing the shared services agreement and addendums, and authorizing Chairman Genzel and Commissioner Donahue to sign the agreement and addendums on behalf of the district.**

- g. As discussed at last week's workshop, the policy sub-committee will next focus on proposed updates to Joint Administrative Policies 19-003, Firefighter and Fire Officer Deployment and 24-001, Table of Organization, with the goal of incorporating the job responsibilities for the proposed positions of District Fire Chief, District Deputy Fire Chief and Volunteer Fire Chief. If approved, the revised policies will supersede and replace current D2 Administrative Policy 16-4, Department Fire Chief. Lastly, the committee will work on drafting proposed Resolutions to authorize the sharing of one fire chief for both districts, ensuring that the language is consistent with the authority afforded fire districts by Title 40, per the guidance provided by Solicitor Carlamere and Attorney Rich Braslow.
 - h. I forwarded to the board an email received from a Camden County Prosecutor's Office detective, praising the quick response time and professional actions of Squad 88 members Captain Rick Knight, Firefighter Nick Ritz and Firefighter Wyatt Hartman. The email concerned a call on August 20, 2026 at the Chews Landing Road Shop Rite store which required the removal of a child from a locked vehicle during high heat conditions. Copies of the email have been shared with the appropriate department representatives, and copies have been added to their personnel files. Please join me in congratulating the men for a job well done!
 - i. **Request a Motion authorizing a request to the New Jersey Civil Service Commission to merge the D2 and D4 hiring and promotional lists, contingent on approval by D4.**
 - j. **Request a Motion to form a Joint D2/D4 Facilities Committee, the purpose of which will be to conduct an analysis of the three facilities utilized by the districts / departments with the goal of developing a strategic plan for the future use of the facilities and any needed upgrades.** If approved, the committee will be comprised of the building commissioner from each district, the chief of each department, a trustee from each company, and any other representative(s) agreed to by the group.
 - k. As discussed at last week's workshop, Chief Reiss has determined the availability of state LEAP Grant funding in the amount of \$400,000, which can be used for a variety of consolidation-related costs. There is a 25% applicant match, which would equate to \$50,000 per district. Information only this time.
 - l. The board has been provided with a draft of the 2027 Squad 88 Interlocal Agreement with D3. D1 is discussing their intentions for 2027 and will advise us of their decision next month.
2. As approved by the board at last month's meeting, Firefighters Ritz, Lindell, Foley and Wolf were notified of the opportunity to register for the New Jersey Civil Service Captain's test, with a deadline of September 21, 2026.

3. Orders were placed for the equipment approved for purchase at the September meeting, with some of the items already delivered. One minor correction; the firefighting gloves quoted by Continental Fire and Safety were for a substitute brand as opposed to the Fire Dex gloves requested. Therefore, the firefighting glove order was awarded to Dival for the low-quoted amount of \$1,390.00
4. As approved by the board last month, Captain Procopio and FP Clerk Robb are working to open a fire district account with Sam's Club.
5. **Request a Motion to approve the revision to A.P. 16-3 V2, New Member Applicants, extending the radius for acceptance of untrained volunteer firefighter applicants from 3 miles to 7 miles, per the request of Chief Haines.** If passed, request a review by Chief Haines of D2 SOG 22-01 to ensure the mileage radius for use of blue lights is consistent between the two policies.
6. The policies developed by Fire Officials Young and O'Connor reference distribution of smoke and carbon monoxide alarms will be forwarded to the board for review and requested approval in the near future.
7. Suggest the kitchen renovation be added to the topics to be addressed by the Joint Facilities Committee.
8. Volunteer Staff:
 - a. Applicants:
 - i. Ryan Lisle – Approved for physical in June. Application is on hold at his request.
 - ii. Nicholas Lee – physical approved in June, still not scheduled. Request Chief Haines reach out to determine if he's still interested.
 - iii. Elijah Camacho – 30-year-old resident of Eaton Circle, prior FF experience, possesses all NJDFS required certs. Application received September 5th, background investigation is in process.
 - b. Status:
 - i. Captain Jenkinson remains not medically cleared for service.
9. A plan to begin phasing out our leather helmet inventory, many of which are 20+ years old, is being developed by Commissioner Evans and Chief Haines.
 - a. On a related topic, last year the board discussed a policy to permit members to use certain items of personally owned PPE (Helmets, helmet fronts, firefighting and rescue gloves). There was not universal agreement on the policy and it was not adopted. Request the board review the attached policy. If in agreement, **request a Motion to approve Administrative Policy 25-1, Personally Owned PPE.**
10. Our 25th annual 9/11 remembrance ceremony is being held this Friday at 7:00am. Dave Pietreth, a 9/11 survivor and current Action Uniform sales representative has agreed to serve as our keynote speaker. Members have been asked to wear Class A Uniforms.
11. The annual fire department physicals are scheduled for Monday, October 12th, starting at 4:00pm.
12. All required paperwork has been filed regarding the beneficiary payments to Linda Reichert for Past Chief Reichert's group life insurance policy, deferred compensation investment and LOSAP funds. Mrs. Reichert and Jason Reichert have asked that I extend their thanks and appreciation to the board.